



## HOW TO REGISTER FOR THE 2017 WALK & ROLL FOR BRAIN INJURY:

### WHAT YOU WILL FIND HERE:

- How to register and donate from the Home Pages
- How to register and donate to an individual or team
- How to find a team or individual

At [www.biama.org/walk](http://www.biama.org/walk) pick your walk of choice and click the blue button - Or visit one of the following links:

<https://give.classy.org/biamawalkwest>

<https://give.classy.org/biamawalkcape>

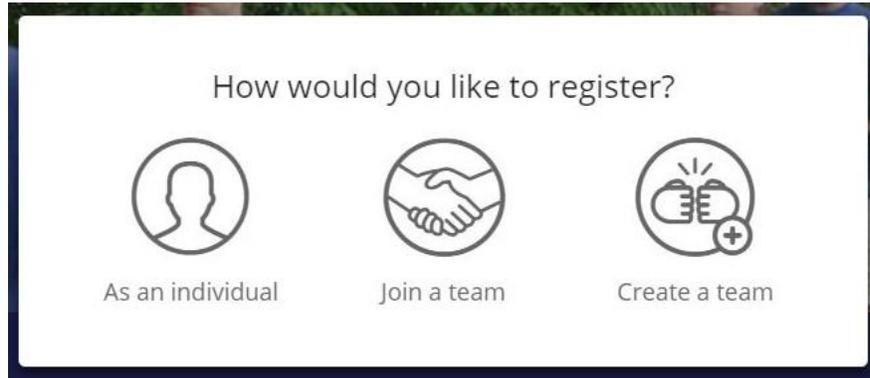
<https://give.classy.org/biamawalkcentral>

## FROM HERE YOU MAY REGISTER OR DONATE

### REGISTER

Click any of the buttons that say “Register” on the Home Page

You will see a pop up (shown below) – click on the icon you would like:



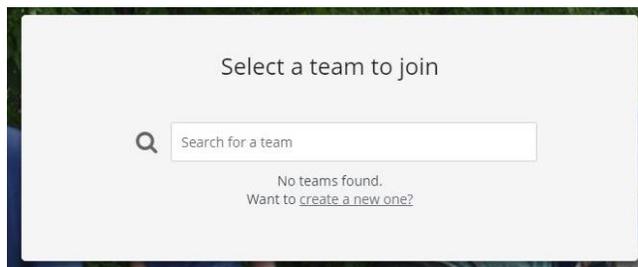
As an individual

**As An Individual** = Registering for the event as yourself or for other people  
*Brings you to the registration form*  
(There is an opportunity to join or create a team AFTER registering if you would like)



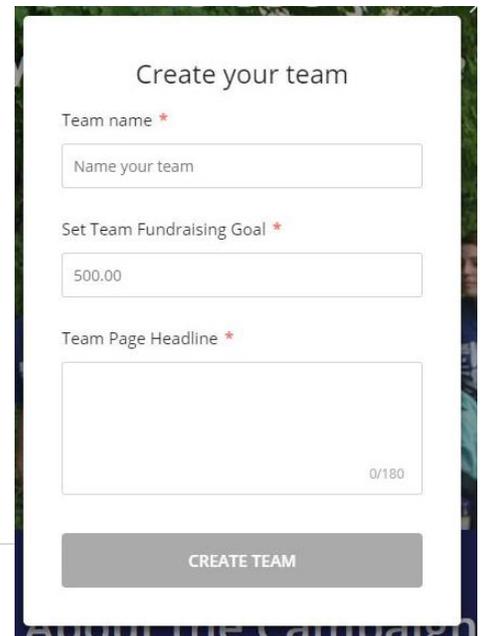
Join a team

**Join a team** = if someone you know has already created a team, you may join it  
You may search for the team name on the following pop up (shown below) – or click to create your own. *Once selected you are redirected to the registration page*



Create a team

**Create a team** = if you are creating your own team  
Fill out your team info on the pop up that appears (shown right). *Once filled out you are redirected to the registration page.*

A white rectangular form with a dark border. At the top, it says "Create your team". Below this are three input fields. The first is labeled "Team name \*" and contains the placeholder text "Name your team". The second is labeled "Set Team Fundraising Goal \*" and contains the value "500.00". The third is labeled "Team Page Headline \*" and is a larger text area with a character count "0/180" at the bottom right. At the bottom of the form is a grey button labeled "CREATE TEAM".

## REGISTRATION PAGE

From here you may register up to 25 individuals. Click the + to add, - to subtract. The total will appear in the column on the right.

The screenshot displays a registration interface. On the left, under 'Select your registrations', there are two options: 'Survivor' for \$10.00 and 'Individual' for \$25.00. Each option includes a description, a note about children under 12, and a 'Show details' link. A quantity selector with minus, plus, and a central '1' is provided for each. On the right, under 'Your Order', it states '2 attendees are joining this team.' Below this is a list of items: 'Survivor Attendee 1' for \$10.00 and 'Individual Attendee 1' for \$25.00, each with a 'Remove' link. At the bottom right, a 'Total' of \$35.00 is shown above a dark blue 'SUBMIT' button.

Select your registrations		Your Order	
<b>Survivor</b> Registration includes your event t-shirt and snacks *Children under 12 are admitted at no cost, but will not receive a t-shirt, there will be an opportunity to note them <a href="#">Show details</a>	\$10.00 - 1 +	2 attendees are joining this team.	
<b>Individual</b> Registration includes event t-shirt and snacks *Children under 12 are admitted at no cost, but will not receive a t-shirt, there will be an opportunity to note them <a href="#">Show details</a>	\$25.00 - 1 +	<b>Survivor</b> Attendee 1	\$10.00 <a href="#">Remove</a>
		<b>Individual</b> Attendee 1	\$25.00 <a href="#">Remove</a>
		<b>Total</b>	<b>\$35.00</b>

**SUBMIT**

Click submit when finished. The following pages will allow you to enter details about all registrants, and pay.

If you are CREATING a team, all individuals registered here are added to your team. They will receive emails if provided information them of how to “Claim” their fundraising page.

If you are JOINING a team (and have pre-selected your team), you are automatically added to the team.

You will receive confirmation pages and emails explaining how to find your fundraising pages along with receipts. A fundraising page is automatically created for all registrants. The registrant will receive an email asking them to “Claim” their fundraising page. You may claim, cancel it, or ignore it all together. Claiming your page allows you to fundraise throughout the event and/or build a team of individuals!

## DONATIONS

By clicking any of the “Donate” buttons you are brought to the donation form. You may donate to the event itself, to an individual or to a team!! To donate to an individual or team, you may search for their name in the search field box and your donation is automatically allocated to the appropriate place. You will receive confirmations and emails with your receipt. If you donated to a person or a team, that individual is notified of your donation.

### You're making a difference

Thank you for considering a donation to the 2017 Walk & Roll! This is our largest community event of the year - and it is important for us to reach our goals to continue to provide top notch programs in prevention and education, advocate at the state level for survivors, and support survivors and their families and whatever way necessary.

Would you like to credit this donation to a specific fundraiser or team (optional)?

#### Select an amount

**\$25**

**\$50**

**\$100**

**\$500**

**Other**

Your donation:

\$

**0.00**

USD

One-time

Monthly

## FINDING YOUR FRIENDS

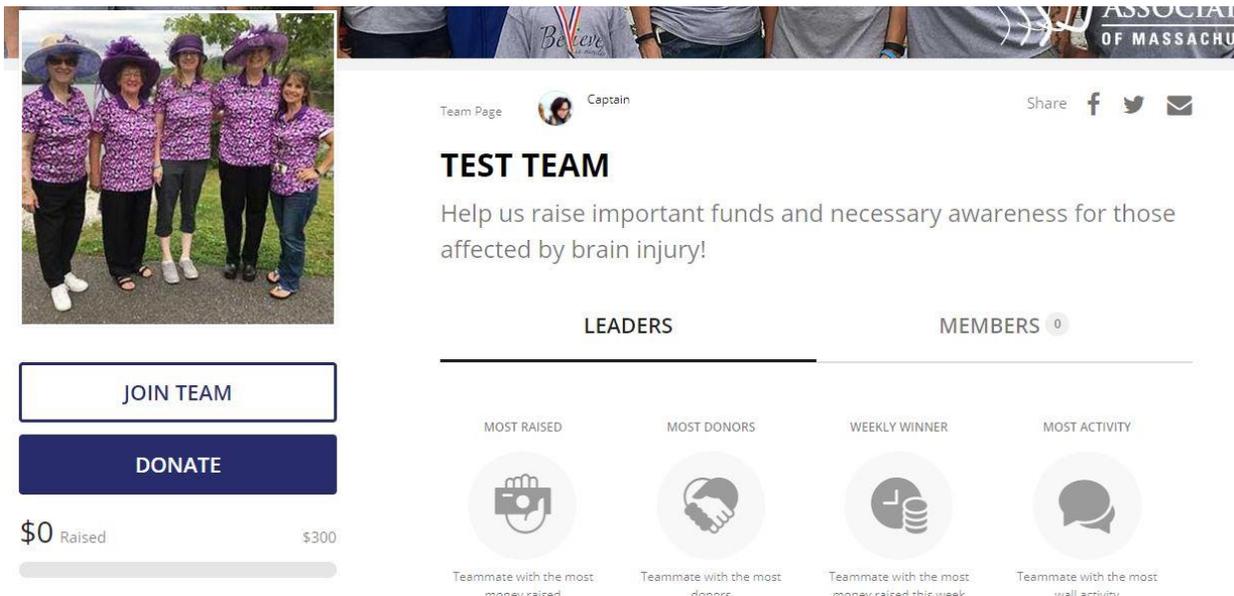
You may find an individual or team in the ways explained above. You may also find your friends from the Find Your Friends section of the Home Page. Pick a field and search.

## Find Your Friends!

Search for a fundraiser or team to support.

Fundraising Page ▾ Search fundraisers

Once you've found who you are looking for – you may Register or Donate straight from their team or fundraising pages through Join Team or Donate:



The screenshot shows a fundraising team page. On the left, there is a photo of five women wearing purple patterned shirts and purple hats. Below the photo are two buttons: 'JOIN TEAM' (white with a black border) and 'DONATE' (solid dark blue). Below the buttons, it says '\$0 Raised' on the left and '\$300' on the right, with a horizontal progress bar below that. The main content area on the right has a header with 'Team Page' and a profile picture of the 'Captain'. To the right of the header are social media share icons for Facebook, Twitter, and Email. The team name 'TEST TEAM' is prominently displayed. Below the name is the text: 'Help us raise important funds and necessary awareness for those affected by brain injury!'. There are two tabs: 'LEADERS' (which is active) and 'MEMBERS' (with a '0' next to it). Under the 'LEADERS' tab, there are four categories: 'MOST RAISED' (with a hand holding a coin icon), 'MOST DONORS' (with a hand holding a coin icon), 'WEEKLY WINNER' (with a coin icon), and 'MOST ACTIVITY' (with a speech bubble icon). Each category has a description: 'Teammate with the most money raised', 'Teammate with the most donors', 'Teammate with the most money raised this week', and 'Teammate with the most wall activity'.